NOTICE TO TERMINATE TENANCY

I / We ……………………………………………………….………………

Of

Address of Property…………………...…………………………….……

………………………………………………………………………….…..

Give you NOTICE OF INTENTION TO TERMINATE the above tenancy on……………........ (Termination date giving 4 weeks’ notice)

1. If I/We vacate the property early, I/We will inform you and give you the permission to enter and commence work early
2. I/We am responsible for the removal of rubbish including furnishings, carpets and curtains
3. I/We hereby give you permission to dispose of any belongings left in the property and I accept I will be charged for any costs incurred
4. My/Our tenancy agreement requires me to leave the dwelling in a clean and tidy condition
5. I/We will not remove fixtures or fittings provided by my landlord, and I/We understand I/We will be charged if I/We do so
6. I/We will be charged for any repairs if they are not the result of fair wear and tear
7. I/We will leave doors and windows secure, with gas, electric and water services in a safe condition

If my keys are not submitted by the termination date, I understand that the notice period will be extended by one week and that I will be charged for an additional week rent and the change of locks.

Signature(s)………………….……………………………………………

Date…………….….……………

Contact Tel number………………………………………………….…...

Email address………………………………………………………….….

Forwarding Address………………………………………………………

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